



BELKNAP COUNTY COMMISSIONERS

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David DeVoy
Chairman
Sanbornton

Glen Waring
Vice-Chairman
Gilmanton

Hunter Taylor
Clerk
Alton

Commission Meeting Minutes
June 20, 2019

In Attendance: Commissioners David DeVoy, Glen Waring and Hunter Taylor and County Administrator Debra Shackett.

Minutes: M/Taylor to approve the minutes, S/Waring. Unanimous. **Motion passed.**

Calendar: The July 4th Commission meeting has been cancelled.

Previously Signed Documents: M/Taylor to ratify the previously signed documents, S/Waring. Unanimous. **Motion passed.**

Previously Signed Documents	
<u>Document Date</u>	<u>Document</u>
6/5/2019	Payroll & A/P Manifest
6/10/2019	MS-45
6/10/2019	Special Provisions to the State of NH Grant Agreement (VOCA Grant)
6/12/2019	Public Safety Interoperable Communications grant equipment list
6/12/2019	Payroll & A/P Manifest

Departmental Updates-Restorative Justice: Restorative Justice Director Mike MacFadzen presented his departmental update. He stated the new case manager will be taking over the juvenile cases.

Departmental Update-Nursing Home: Nursing Home Administrator Shelley Richardson presented her departmental update for the previous quarter. She spoke of the decrease in the Medicaid rate effective July 1st. There was a discussion about holding another LNA course in the future.

Accept donation-Nursing Home: Nursing Home Administrator Richardson requested the Board accept the two donations presented. M/Taylor to accept the \$25 donation, S/Waring. Unanimous. **Motion passed.** M/Waring accept the donation as presented, S/Taylor. Unanimous. **Motion passed.**

Award fencing contract: Facilities Manager Dustin Muzzey requested the bid to replace the chain link fence be awarded to Chasco Inc. M/Taylor approve the request, S/Waring. Unanimous. **Motion passed.**

Facilities Manager Muzzey requested permission to join the Lakes Region bidding group for oil/propane. He stated we used them last year and received good pricing. M/Taylor approve the recommendation, S/Waring. Unanimous. **Motion passed.**

Financial Update: Accounting Manager Lori Sharp reviewed the financial reports. There was a discussion on the difference between the YTD column and estimated year end. Accounting Manger Sharp noted there were two staff wages in the Sheriff department being charged to the wrong wage line which has been corrected.

Accounting Manager Sharp reviewed the nursing home receivable sheet and stated collections are at 97%. She stated the two staff working on billing and collections are always looking for faster more efficient ways to bill.

Other: The Board discussed the document for conducting a personnel hearing. It was decided to allow the Board to ask questions at any time and have the decision to be made in a reasonable time. M/Taylor to adopt the document with the two changes, S/DeVoy. Unanimous. **Motion passed.**

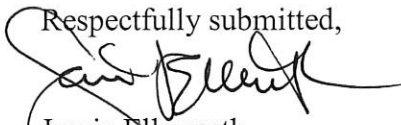
County Administrator Shackett provided the Board with an update on the IDN and pending changes.

Public Comment: There was no public comment.

Non-public session per RSA 91-A:3, II (a): M/DeVoy to enter non-public session per RSA 91-A:3, II (a) for personnel reasons. County Administrator Shackett called roll: Waring-Y, DeVoy-Y and Taylor-Y. At 6:27pm the board entered non-public session.

Adjourn: The meeting adjourned at the completion of the non-public session at 8:10 pm.

Respectfully submitted,



Jamie Ellsworth
Administrative Assistant